

INFORMATION LETTER FOR TEACHER about THEORY TEST DAY
HILTON HOTEL
168 S. Los Robles Ave, Pasadena 91101

THEORY TEST TIME IS FROM 12:00 p.m. – 5 p.m.

STUDENT CHECK-IN TIME TABLE AT CALIFORNIA BALLROOM

Check-in Time	All Instruments
Anytime between 12:00 p.m.-3:30 p.m.	Levels P, 1, 2, 3, 9
Anytime between 1:15 p.m.-3:30 p.m.	Levels 6, 7, 8
Anytime between 2:30 p.m.-3:30 p.m.	Levels 4, 5
3:30 p.m.	CHECK-IN CLOSED

SPECIAL INSTRUCTIONS FOR ADVANCED-LEVEL THEORY TEST

Advanced Students of all instruments (Keyboard, Strings, Voice, and Winds) will check in at
San Gabriel Room beginning 12:00 p.m. Last check-in at 1:30 p.m.
Test ends promptly at 5:00 p.m.

All students must bring:

1. Theory Check-In Voucher for each discipline.
2. Pencils, erasers, and ear-buds to use for Ear Training Test.

Parent or teacher can print from their online portal that is published on Feb 24.

Siblings can check in together according to the higher-level student.

For example, Level 4 student can check in with Level 7 sibling.

Double-discipline students must have 2 check-in forms – one for each discipline.

No check-in after 3:30 p.m.

Students who are late can take the Theory Make-Up Test on March 9, 2019.
See Theory Test Makeup Form.

Certificate of Merit Theory Test Estimated Testing Time

Level	Written Test	Ear Training Test
Preparatory – 3	1 hour	4-7 minutes
Levels 4-6	1-1/2 to 2 hours	6-9 minutes
Levels 7-9	2-3 hours	7-10 minutes
Level Advanced (10)	2-1/2 to 4 hours	10-12 minutes

If a student of yours cannot take the Theory test on Sunday, March 3, 2019,
this student can do it on March 9, 2019 Theory Make Up Test Day.
Remember to include student name on the Theory Test Makeup Form.